



LUNDS
UNIVERSITET

Research Services

2022-06-22

Lund University's management rules for nominations to Wallenberg Scholars 2023

The Knut and Alice Wallenberg Foundation (KAW) has issued a call for applications to the Wallenberg Scholars programme in 2023. The present management rules including timetable concern Lund University's internal procedure for nominations to this programme.

In [the call](#) (in Swedish only), it is stated that Lund University may nominate 14 candidates, and among these **at least 6 must be of the underrepresented gender**. This does not include previously appointed Scholars, as they are invited to apply without a nomination from their university (see "Conditions").

The call opens 1 March 2023 and closes 12 May at 23:59.

About the Wallenberg Scholars programme

The programme is open to researchers in all academic disciplines. However, the foundation will appoint a higher number of researchers from their prioritised disciplines: science, engineering and medicine.

The aim of the programme is to support and encourage some of the most outstanding researchers at Swedish universities. Universities can apply for profiling support by nominating individual researchers whose research and development potential represent the highest international standard and who are expected to contribute to strengthening the current profile of the research area at their university. As with previous calls, the programme provides a five-year freely available research support. The aim is to enable the appointed researchers to achieve even greater international impact for their research, as well as the opportunity to invest in bolder and more long-term projects.

Conditions – appointed Scholars, VR Distinguished Professors, Clinical Scholars

Nominated candidates will compete with previously appointed Scholars who will be invited to apply without a university nomination. Previously appointed Scholars must provide a testimonial from the university stating that it is aware of the co-funding obligations concerning indirect costs and rent. If the university will not provide this guarantee, the applicant must be prepared to cover these costs with other sources of funding, and then inform the foundation about this in writing.

Previously appointed Scholars at Lund University intending to apply are encouraged to contact the concerned Head of Department as soon as possible, to ensure co-funding. No co-funding will be provided from central university level. The Head of Department provides the testimonial that the foundation is asking about in [the call](#).

Holder of a Distinguished Professors Grant from the Swedish Research Council 2014 may apply for prolongation. Grantees appointed in 2016 and 2018 may apply for prolongation and will, at a positive outcome, receive an instalment.

Extension of Clinical Scholars will be considered separately. The universities may, if they so wish, nominate Clinical Scholars for the 2023 Wallenberg Scholars call. If a Clinical Scholar receives a new grant, the remaining part of the Clinical Scholars grant will be deducted.

Financial prerequisites

Nominated researcher must have a permanent employment at Lund University and spend at least 70 % of their working time in Sweden.

Each Scholar will receive a grant of 3.6 MSEK per year during a five-year period. From this amount, no more than 20% may be used to cover indirect costs and rent. The affiliated university shall cover the costs for indirect costs and rent that is not covered by the foundation. At Lund University, this is handled on department level. No co-funding will be provided from central university level.

The foundation expects that current funding and operations support (research space, basic support, etc.) from the university will remain accessible to the appointed researchers during the funding period.

The task of the Research Board

The university-wide Research Board makes a recommendation to the Vice-Chancellor concerning which candidates are to be nominated from Lund University. The decision on recommendation is based on the competence and scientific excellence of the candidates, as well as strategic considerations for Lund University. **It is important that the Research Board considers the rule saying that at least 6 of the nominees are to belong to the underrepresented gender.** Prior to their decision, the Research Board will receive documentation from the candidates and nominating faculty in accordance with Appendix 1.

The Research Board's working group

A working group prepares the faculties' proposals for candidates prior to the decision on recommendation. This group shall consist of representatives from faculties EHL, HT, J, LTH, M, N, S and USV.

Requirements on the faculties' proposals for candidates

The faculties frame their own internal procedure for appointing candidates and for obtaining relevant documentation from these researchers. Faculties are responsible for assuring the quality of the nominations, and only submit the candidates that they support in full. Documentation for nomination from the faculty is specified in Appendix 1.

Faculties should strive to achieve gender balance in their nominations.

The candidates are to be prioritised by their faculty in a ranking of 1, 2, 3 etc.

Contact

School of Economics and Management: Maria Stanfors (maria.stanfors@ehl.lu.se).

Faculties of Humanities and Theology: Barbara Törnquist-Plewa (barbara.tornquist-plewa@slav.lu.se).

Faculty of Law: Titti Mattsson (titti.mattsson@jur.lu.se).

Faculty of Engineering (LTH): Heiner Linke (heiner.linke@lth.lu.se), Kristin Scott (kristin.scott@lth.lu.se).

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Research Services: : Johanna Mellgren (johanna.mellgren@fs.lu.se), Sara Naurin (sara.naurin@fs.lu.se), Sam Madjidian (sam.madjidian@fs.lu.se). Any questions to KAW about the programme are to be submitted to the foundation's contact person Brita Larsson (brita.larsson@fs.lu.se).

Time plan

Date	Responsible	Task
Decision by the faculty	Faculties	Faculties' internal procedure.
12 January 2023 at 9:00	Faculty contact persons	The faculties send their proposals for nomination including lists prioritising the candidates and the associated documentation (specified in Appendix 1) for each candidate to Research Services: ansokan@fs.lu.se .
23 January 2023, 13-16	Research Board	Research Board working group meeting. Review of the documentation from the faculties. Draft nomination proposal.
13 February 2023	Research Board	Decision on nomination of Wallenberg Scholars from LU. Research Services notifies candidates of the board's decision, and distribute template for the Vice-Chancellors support letter.
February – 2 May 2023	Researchers and Research Services	Researchers complete the final version of their documents for KAW. Research Services economist, in collaboration with department economist, provides support in compiling information about LU's current support of the researcher. No budget completed in KAW's full template is required.
14 April 2023, 9:00	Researchers	Draft of Vice-Chancellor's letter of support, and a co-financing certificate signed by the Head of Department, is sent to Research Services (ansokan@fs.lu.se).
28 April 2023, 9:00	Researchers	Final version of the documentation (specified in Appendix 2) according to KAW guidelines for Wallenberg Scholars is sent to Research Services (ansokan@fs.lu.se).
2-9 May 2023	Research Services	Research Services reviews the documentation. Once the documentation is approved by Research Services, the researcher receives the Vice-Chancellor's letter of support.
9-12 May 2023	Researchers	The researcher completes the e-application, uploads the documentation and submits their nomination. The final submitted files, and the foundations e-receipt, is sent to Research Services (ansokan@fs.lu.se).
12 May 2023		External deadline for nomination.

Appendix 1. Documentation for nomination from the faculty

In a list stating the faculty prioritization of the candidates, add their full name plus department. The faculties are to send the associated documentation for each candidate compiled into a single PDF file per candidate. Name the file WS2023_surname_first name.pdf. The documentation is to be written in English in font size 12.

The PDF-file shall contain:

- Brief project description, demonstrating the central research question, aim, significance and implementation (max 2 A4 pages).
- Compiled CV consisting of the following sections:
 - Candidate's research qualifications i.e. CV, containing the person's name, personal identity number, positions held, awards, duties as a principal supervisor (including the doctoral student's name and year of thesis defence), and postdocs (max 3 A4 pages).
 - Biography. A brief biography that mainly describes the candidate's research contributions (max 1 A4 page).
 - List of all articles published in peer-reviewed journals, highlighting the ten most important publications. If applicable to the discipline, use Web of Science to state the h-index, as well as the number of publications and citations on which the h-index is based. For nominations in the humanities and social sciences, only a list of the candidate's research publications is required.
- Brief letter of justification stating why the researcher's activity is deemed to constitute an important part of the University's research profile (max 1 A4 page).

Please note! All documentation must be complete for the candidate to move forward in the process. If a document is missing or incorrect, the candidate will be removed from the shortlist.

Appendix 2. Complete application

The complete application, to be sent to Research Services, is to include the following appendices which follows the guidelines of KAW.

The following documents, in the order below, are to be included in the documentation for each candidate:

- Project description (max 10 A4 pages).
- Compiled CV consisting of the following sections:
 - Candidate's research qualifications i.e. CV, containing the person's name, personal identity number, positions held, awards, duties as a principal supervisor (including the doctoral student's name and year of thesis defence), and postdocs (max 3 A4 pages).
 - Biography. A brief biography that mainly describes the candidate's research contributions (max 1 A4 page).
 - List of all articles published in peer-reviewed journals, highlighting the ten most important publications. If applicable to the discipline, use Web of Science to state the h-index, as well as the number of publications and citations on which the h-index is based. For nominations in the humanities and social sciences, only a list of the candidate's research publications is required.
- Compiled information on Lund University's current support for the researcher, in the form of premises, basic funding etc. Current support from external sources of funding (grants awarded) during 2023 which are at the researcher's disposal as the main or co-applicant.
- Popular science summary in Swedish (max 1 A4 page).
- Project summary in English (max 2000 characters incl. spaces).

The Vice-Chancellor's letter of support is handled earlier in the process (see time plan above). This covers information about why the research in question is considered important to the university's research profile, as well as the internal nomination process.

Appendix 3. Template for co-financing certificate

Appendix 4. CV template