**Lund University and Universität Hamburg:**

**Call for proposals**

**April 2023 – March 2025**

Universität Hamburg (UHH) and Lund University (LU) have agreed to jointly support promising collaborative initiatives with pump-priming funds with the aim of leading to externally funded research, larger scale collaborations, jointly authored papers as well as common teaching activities at the advanced level (master or doctoral education). We specifically encourage projects related to topics of the [four excellence clusters](https://www.uni-hamburg.de/en/forschung/forschungsprofil/exzellenzcluster) at Universität Hamburg (Climate, Earth and Environment; Photon and Nanosciences; Manuscript Cultures; Particle, Astro- and Mathematical Physics) as well as core research areas at [Universität Hamburg](https://www.uni-hamburg.de/en/forschung/forschungsprofil/forschungsschwerpunkte.html) and [Lund University](https://www.lunduniversity.lu.se/research/research-excellence-areas).

You are invited to apply for funding up to a maximum of ca. 20.000 EUR. The initiative will be jointly funded by UHH and LU. Funding will be confirmed at the end of March 2023 and has to be spent within 24 months starting from 1 April 2023. After the project end a short report reviewing the activity has to be submitted (deadline 30 April 2025). A report template will be provided.

**Deadline for submission of application: 15 February 2023**

**Notification of outcomes: Beginning of April 2023**

**Activities eligible for funding:**

1. Workshop/meeting costs, such as logistics, including items such as meeting room rental costs, food costs during meeting days, team dinner, etc.
2. Travel expenses between UHH and LU following each universities’ internal travel regulations and policies. Sustainable mode of transport is encouraged.
3. Accommodation during project activities.

**Allocation of funding**

* The total expenses for activities and travel costs per university cannot be larger than 10.000 EUR for UHH and 100.000 SEK for LU.
* LU will provide funding for LU researchers/staff visiting UHH (travel costs and accommodation) as well as funding of activities in Lund.
* UHH will provide funding for UHH researchers/staff visiting LU (travel costs and accommodation) as well as funding of activities in Hamburg.
* Researchers/staff from third parties are welcome to participate on their own budget if this contributes to the overall quality and impact of the project.
* LU and UHH will respectively administer the funding of their applicant.

**Guidelines for proposals**

A single proposal should be submitted for each team, with at least one member of the faculty from each university. Proposals should involve several LU and UHH scholars (both junior and senior) as well as postdoctoral researchers and graduate students. The proposal has to be submitted in one document (PDF) including all attachments named **Surname investigator UHH, surname investigator LU project acronym**.

**Key criteria for assessment**

* Excellence: clarity and pertinence of the objectives, credibility of the proposed approach, soundness of the concept, extent that proposed work is feasible.
* Impact: contribution to build up a sustainable partnership between UHH and LU, enhancing innovation capacity and integration of new knowledge, linking for example ongoing large research projects in both universities, laying the foundations for a subsequent larger research/collaboration project. Long-term potential to generate external funding.
* Quality and efficiency of the implementation: coherence and effectiveness of the work plan, appropriateness of the requested resources, complementarity of the participants within the team.

**Submission process**

All text should be in Arial 11pt, 1-inch margins, single spaced. The final application should contain the following parts (**very important:** **part 2 should not exceed 3 pages**):

1. Proposal Cover Sheet (see template), with appropriate approvals
2. Proposal
3. Justification and goals of the project
4. Timeline for the project, including proposed programme
5. Projected outcomes; for research projects: how research will have global societal impact/benefit, for educational projects: how the project will contribute to renewal of education
6. Steps to securing external funding
7. Detailed budget – separated by institution; each institution covering its own researcher/staff travel and accommodation and host institution covering costs of hosting
8. Short biographies of the project leaders (max 1 page)
9. A tentative list of the LU and UHH participants.

**The following restrictions apply on the use of funding:**

1. Accommodation and meals and incidentals should be budgeted according to each university’s travel regulations.
2. Hosting costs should not exceed 50% of the overall budget (excludes travel and accommodation of participants from the other university).
3. Salary costs and consumables are not eligible.
4. Funds do not cover scholarships for students.

All applications should be sent by email to Katrin Tautermann (Department of International Affairs, Strategy and Partnerships, UHH) and Petra Moser-Nørgaard (Strategic Partnerships & Networks, LU):

[katrin.tautermann@uni-hamburg.de](mailto:katrin.tautermann@uni-hamburg.de)

[petra.moser-norgaard@er.lu.se](mailto:petra.moser-norgaard@er.lu.se)

The selection committee includes representation from LU and UHH.

Proposals will be assessed in relation to the quality of the application and preference will be given to activities leading to tangible outcomes feeding into and enhancing research and/or educational activities.

**Application Form for Universität Hamburg - Lund University**

**2023 – 2025 Call for funding**

**Project Acronym: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**LU Applicant name:**

**LU Faculty / Department:**

**UHH Applicant name:**

**UHH Faculty / Department:**

Type of collaboration (please tick relevant items):

Developing research collaboration leading to

Joint publications

Sharing of research facilities

Joint grant applications

Joint doctoral or post-doc supervision

Developing joint events (e.g. doctoral training events, workshop, conference,

symposium, exhibition, summer school, etc.)

Other activity (e.g. academic study visits, preparation for Erasmus Mundus, teaching

collaborations in a research area, etc); please specify:

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Name, signature and date UHH lead researcher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name, signature and date Head of Institute,

Department or Faculty UHH: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name, signature and date LU lead researcher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name, signature and date Head of Department LU: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name, signature and date Head of Faculty LU: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Proposal**

Please describe the proposed collaboration, including the expected outcomes and rationale behind it (max 3 pages, please be brief)

Project Title:

Project Acronym:

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**Budget**

Detail here as precisely as possible the costs of the proposal:

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| --- | --- | --- |
| Type of cost | UHH (EUR) | LU (SEK) |
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